

**MINUTES OF CHOLMONDESTON & WETTENHALL PARISH COUNCIL
MEETING HELD AT ST DAVIDS CHURCH ON 5TH OCTOBER 2022**

PRESENT

Cllrs, John Woodward (**JW**) Heather Pope (**HP**), Helen Moss (**HM**) and Patrick Brunt (**PB**).

IN ATTENDANCE

Cllr Sarah Pochin (Cheshire East) (**SP**)

Dr M Bailey (Parish Clerk) (**MB**)

Members of the public

123. APOLOGIES FOR ABSENCE

Apologies received from Cllrs Keith Gilby (**KG**) and Philip Hollinshead (**PH**),

124. DECLARATIONS OF INTEREST

There were no declarations of interests were made by Members at the meeting.

125. MINUTES – 25TH MAY 2022 (ANNUAL PARISH COUNCIL MEETING)

The minutes of the annual Parish Council meeting held on 25th May 2022 were presented to Members for approval.

The Council **RESOLVED** to approve the minutes.

126. MATTERS ARISING

The following matters were raised at the meeting from the above minutes.

- Delphic Transport – no updates
- Former Boot and Slipper site/Village Green – no updates.

127. PUBLIC FORUM

Two members of the public were present at the meeting – no issues were raised.

128. FINANCIAL MATTERS

128.1 Ledger/Bank Reconciliation Statement (1.4.22-30.6.22)

The ledger/bank reconciliation statement for the period 1st April 2022-30th June 2022 was noted by Members.

128.2 Budget Monitoring/Receipts and Payments Summary (April-June 2022 – Quarter One 2022/23)

The budget monitoring/receipts and payments summary for the first quarter of the 2022/23 financial year was noted by Members.

128.3 Internal/External Audit 2021-22

Members noted that both the internal and external audits for 2021/22 have been completed. In terms of the external audit, the Parish Council

declared itself exempt from audit and this was accepted. In terms of internal audit, the report from the auditor was as follows: -

Completed the internal audit of Cholmondeston and Wettenhall parish council and completed page 4 of the AGAR form. The accounts were fine and well presented but there are two small matters I should draw to your attention;

- I could not reconcile the payments to HMRC with the tax data included in your file. The accounts reflect the payments actually paid in the year so I have certified the accounts. No doubt things will become clear in the cash book for the current year.*
- The council have now paid a further £57.30 VAT this year. This added to the £166.25 VAT paid last year means there is now £223.55 which is recoverable from HMRC. I would recommend that you submit a claim as soon as possible*

Members are asked to note and **RESOLVED** to approve the above internal audit report for 2021/22.

128.4 Payments for Authorisation

The following payments were presented to Members for approval.

Mark Bailey	£500.00 (Clerk Salary July-Sept 2022)
HMRC	£125.00 (Tax Months 4-6 2022/23)
John Edwards	£210.00 (Internal Audit 2021/22)

Members **RESOLVED** to approve these payments.

129. BOROUGH COUNCILLOR REPORT

Cllr Sarah Pochin attended the meeting and presented the following information:

- Meetings – held a number of meetings in the ward, including with Delphic about road safety issues
- Parish Councils – will get parish council meetings in the diary
- Grit Bins – will seek to get grit bins for parishes and asked that parish councils email about this
- Planning – Cheshire East seeking to clear backlog of applications in the system. Parishes asked to contact Cllr Pochin if an application has taken a long time

130. HIGHWAY MATTERS/SPEEDWATCH

The following issues were raised under this heading.

- Long Lane to be closed for a couple of days to carry out repairs on the bridge
- Road also closed to Bunbury
- Road Safety meeting with Police and Crime Commissioner was postponed – will look to hold again next year

131. PLANNING MATTERS

Members considered planning issues affecting the Parish. It was reported that a couple of applications had been considered between meetings – no objections to these.

132. COMMUNICATIONS/SHARED INFORMATION

The following matters were raised under this agenda item.

- Cllr Pope – asked if something could be done about the play area in the parishes. It was agreed to ask people what they would want in this area – down Calverley Lane. JW said that he would visit the site and information would be posted on social media.

133. DATE OF NEXT MEETING

The next Parish Council meeting will take place on Wednesday 14th December 2022 at 7.30pm at St David’s Church.

There being no further business the Chair declared the meeting closed 8.02pm.

Chair.....