**CHOLMONDESTON & WETTENHALL PARISH COUNCIL**

DRAFT Minutes of Meeting held on 26th February 2020 @ 7.30pm

 **St David’s Church, Wettenhall**

**Present**:, Helen Moss (**HM** (Chair)), Philip Hollinshead **PH**, Keith Gilby **KB,** John Woodward **JW,** Patrick Brunt **PB (arrived at 8.05pm)**

**In Attendance**: 4 members of the parish

1. **Apologies** - There were no apologies received but it was noted to that PB would be arriving late.
2. **Matters arising from minutes of the previous meeting.** There were no matters arising from the minutes of the previous minutes. It was noted that under items for discussion that the minutes read Cllr Brunt attended the police cluster meeting when it should have read Cllr Gilby attended. With the exception of this correction the minutes were proposed as a true and accurate record of the minutes.
3. **Declaration of Interest** – JW highlighted a declaration of interest with respect to planning application 20/0397N Woodside, Douglas Lane and would for this reason abstain from any voting on this item.
4. **Public Open Forum** - 2 members of the public raised their concerns about the unacceptable state of the roads within the parish. They have been logging and reporting their complaints to CE via their reporting app and raising their complaints with local councillors and the local MP. As active cyclists they are concerned impact of the poor condition of the roads on road safety and asked that the Parish Council take a pro-active role in lobbying highways to take more cost-effective action.

Cllr Gilby reassured those concerned that the parish council is taking a pro-active role in managing this issue. He invited those concerned to share their thoughts and information with him and promised to work collaboratively to present a co-ordinated approach to present to the local MP, the Chief Constable and Police and Crime Commissioner. Those concerned shared their contact details with Cllr Gilby with the intentions of setting up a meeting to arrange the best method to tackle the problem.

1. **Update from Cllr Sarah Pochin**- Cllr Pochin was not in attendance at the meeting and no update had been received.
2. **Public Highways Issues** - covered under agenda item 4.
3. **Update from Police Crime Commissioner Meeting (4.2.2020)** -Cllr Gilby informed the meeting that the commissioners key priorities for the area continue to be focused on the issue of speeding and he is currently looking into the opportunity to implement average speed cameras.
4. **Update on Speeding and Speed Watch Initiatives** - see agenda item 7.
5. **Consideration of Planning Applications**

20/0397N Woodside, Douglas Lane, Wettenhall, CW7 4BH

The Parish Council unanimously decided not to object to this application.

20/05010N Land at the former Wardle Airfield – Release from legal obligations

The Parish Council noted the nature of this application and it’s likely impact on the parish.

1. **To acknowledge the invitation to contribute to the consultation on Darnall Neighbourhood Plan**

Paperwork in relation to Darnall Neighbourhood Plan had been circulated prior to the meeting. Cllr Moss highlighted a public consultation event taking place between 1-3pm on Sunday 29th February. At this stage the parish council had no specific comments to make about the plan.

1. **Update on the Recruitment of Parish Clerk** – Cllr Moss, informed the meeting that she has engaged the services of a locum clerk Sadie McBennett to work with the council to advertise the permanent post, she has also agreed to complete the end of year accounts.

She recommended that the post be advertised at £10.57 p/h for 4 hours per week.

The Parish Council unanimously agreed to appoint Sade McBennett to work as Locum Clerk in particular to complete the end of year accounts for the parish.

The also unanimously approved the advertising of the post for 4 hours at the rate of £10.57p/h.

Cllr Brunt arrived at 20.05

1. **Review of New Parish Councillor Application -** Cllr Moss has received an application from Heather Pope for the role of Parish Councillor. Parish Councillors reviewed her letter of application. It was proposed by Cllr Hollinshood and seconded by Cllr Brunt that Heather be co-opted onto the parish council, all other councillors where in favour of this proposal.

Heather Pope was duly invited to sign the acceptance of office form and issued with a code of conduct for her to review and complete ahead of the next meeting. Action: Clerk to return the acceptance of office form to Cheshire East’s Monitoring Officer.

1. **Finances** -There were four payments due to be paid out as outlined below, cheques were written and signed accordingly.

 Intouch Website Hosting £360.00

 Louise Hare Interim Clerk £81.86

 St David’s Church for Meeting Hire £125.00

 Calveley Church for Police Cluster Meeting £10.00

Cllr Moss also distributed mandate change forms for the bank Cllr Woodward agreed to be the main contact address for the bank. Action: All Councillors to complete and return their forms to Cllr Hollinshead to present to the bank.

1. **Next Meeting Date** Wednesday 20th May 2020
2. **Items of Information and Discussion only -** Cllr Hollinshead raised the continuing problems with regard to Delphic Haulage. He hopes to contact Cllr Pochin to find out the specific nature of the firms planning permission to make sure it is operating within the bounds of the permission.

Cllr Moss recommend that all those experiencing problems with the company should report them individually to Cheshire East where the volume of complaints adds weight to complaints.

There being no further business the Chairman declared the meeting closed @ 20.27pm.

-------------------------------------------------------------------------**Chairman** ---------------------------------------------------------**Date**