**WETTENHALL & CHOLMONDESTON PARISH COUNCIL**

**Clerk to the Parish Council:** Dawn Clark

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Dear Councillor,

You are hereby summoned to attend a meeting of the Council, to be held:

**7:00 p.m. Thursday 28th November 2019**

(note 7 pm start to allow for Finance Meeting)

St David’s Church, Wettenhall

Members of the public and press are welcome to attend.

Date: 20th November 2019

AGENDA

1. Finance Meeting
	1. Statement of Accounts (attached)
	2. Proposed Budget 2020/21 (attached)
	3. Clerks Payments – update on HMRC Basic Tools payment via online payroll, Pension payments, Home office Payments

HMRC guidance link <https://www.gov.uk/guidance/pension-administrators-register-a-scheme>, <https://www.gov.uk/basic-paye-tools>

* 1. Parish Web site to approve site management for 2020 to ensure complete compliance with new regulations see attached guidance
	2. Precept see attached

7.30 pm open Parish Council Meeting

1. Apologies
2. Declaration of Interests – Members to declare any interests under the following categories: - Pecuniary Interests, Outside Body interests and family friend or close associate interests*.*
3. Confirmation of and matters arising from, minutes of meetings (AGM & PC meetings) of 12th September 2019.
4. Open Forum (*15 Minutes Maximum*)
5. Clerk’s Report
6. Clerk’s equipment to approve purchase of replacement laptop and supporting software licences
7. Finances
	1. Bank Account signature changes to remove and replace (letters to be signed by current signatories)
	2. Bank Account change of address to approve use of ST Davids Church as postal address
8. Borough Councillor Report
9. Police Cluster Group report
10. Meeting dates 2020
	1. 26th February 2020
	2. 20th May 2020 (Annual Meeting)
	3. 22nd July 2020
	4. 16th September 2020
	5. 25th November 2020

 Finance meeting to proceed May and November meetings at 7.00pm other meetings

 7.30 pm

1. Highways issues Update Winsford Road jct Long Lane, Winsford faded invisible Street Name Plate
2. Planning Applications & Updates

*Application Number : Registration Date : Agenda Description Ward 19/5005N 28/10/2019 Delegated Agenda Bunbury (2011) Location: LITTLE MAN INN, WINSFORD ROAD, WETTENHALL, CW7 4DL Proposal Demolition of outbuilding and the construction of a three bedroom dwelling with parking.*

*Comments Deadline 27/11/2019*

1. Items for Discussion and Information
2. Next Meeting Date:- 26th February 2020 7.30 pm