**CHOLMONDESTON & WETTENHALL PARISH COUNCIL**

Minutes of Meeting held on 28th February 2019 @ 7.30pm

**St David’s Church, Wettenhall**

**Present**:, Mrs Fiona Brooks (**FB** (Chair)), John Woodward ((**JW** Vice Chair))Philip Hollinshead **PH,** Dave Shaw (**DS**), Stephen Twigg **ST,** Patrick Brunt (**PB**)

**In Attendance**: 3 members of the parish

| **Point** | **Agenda point** | **Raised By** | **Action** | **Due Date** |
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| 1. | **Apologies** –Cllr Chris Green **CG** | The Clerk | N/A | 28/02/19 |
| 2. | **Matters Arising & Approval of Minutes** :-  Approval of minutes from previous meeting (29/02/19) and vote for acceptance. Proposed by **FB** and seconded by **PB**.  Outstanding matters - Black Knights Fields – Still no evidence of an Operators licence being applied for on the Government website.  CEC Waste survey - **FB** completed on behalf of the Parish Council. | The Chair | The Clerk | 28/02/19 |
| 3 | **Declaration of Councillors interests:** -  **JW** – Woodside Farm Planning application.  There were no declarations registered from any other Cllrs present. | The Chair | N/A | 28/02/19 |
| 4. | **PSCO Nicky Berry & Sharon Jones:-** *Local policing update*  HGV’s monitored on a regular basis and not deemed a problem on a “grand scale”. Letters have been sent out to offending companies. Access needed by some lorries that are delivering to houses on Long Lane.  E Mail read out by the Clerk from Southview (attached).  **FB** is requesting from CEC highways that a traffic survey takes place that can monitor speed/ weight and volume.  Speedwatch needs to be reintroduced now that the weather is getting better.  Trucam area code obtained for the Police who will now be able to set up locally and monitor speed & weight issues.  Signage from the A51 needs improving so that HGV’s are very clear that they are not able to use Long Lane. A Letter from the PC and supported by a Police report to Cheshire East Highways requesting improvements to be sent ASAP.  Members of the Public asked:- Can more be done to improve the signage? National Cycle route through Wettenhall now not deemed safe.  Operation of SVEC – Council could still enforce the breach of planning application if they wanted to. | The Chair | PSCOs | 28/02/19 |
| 5. | **Open Forum**:-   * Communication from the PC. What is being done about it? Paper & website * Condition of the roads * Boot & Slipper Situation * Footpath 4 – not in planning section.   All these matters will be covered within the agenda. | The Chair. | The Clerk/  Chair | 28/02/19 |
| 6. | **Borough Councillor Report:**  **CG** not present at this meeting. | The Chair | N/A | 28/02/19 |
| 7. | **Highways issues:-**  Weight limits – better signage to be requested for A51  Traffic survey request to CEC and to be sited along Long Lane by the Church to monitor Weight/speed & volume (see point 4).  Previous survey done (2 years ago?) through Darnall – PC can request **CG** to obtain a copy ( but at a cost of £130)  Flooding on Wettenhall Road has been reported several times to CEC Highways. Response is that there has to be a 6 week notice period to shut the road for repair. The Clerk will continue to put pressure on Highways for a priority repair as this is now a potential accident spot. | The Chair | The Chair/  the clerk | ongoing |
| 8. | **Boot & Slipper site:-**  **FB** has spoken/communicated via e mail with Ed Atkinson (developer) & CEC regarding the removal of the caravans currently sited on the land. CEC do not have a role as regards removal as it is private land. Ed Atkinson has spoken to the travellers and given them a deadline to move on. One Caravan has gone. Now past the deadline. The travellers are known in the area.  Tarmac was not laid by the Travellers, but dumped as excess from a local job.  **FB** did request Ed Atkinson attend at this meeting, but he is away on holiday. He has been asked about site security and improving it, but he is not prepared to put up hording. **FB** has contacted CEC Health & Safety exec, but it is not deemed a construction site, so won’t enforce anything.  Concerns regarding the septic tank that is situated on site and the danger of the lid blowing off & therefore becoming a health hazard.  Developers will be submitting a new application. The proposal was presented to the PC. As this is still a proposal – no comment will be made from the PC until a full planning application is submitted to CEC.  **CG** to be asked regarding further “call in” procedures. | The Chair | The Chair | ongoing |
| 9. | **Planning applications:-**  *18/1522N Boot & Slipper* – refused (see above point)  *18/4084N -Woodside Farm -* passed  *18/5457N Bridge Farm* - passed  *19/0265N Woodland Cottage* – No objections  *19/0069N The Old post Office* – No objections  *19/0404N Willows* – No objections  FP4 footpath diversion order (not a planning appl) – no objection | The Chair | The chair | 28/02/19 |
| 10. | **Parish Survey:- DS** gave feedback on the recent survey. This was distributed both via paper copy and online access. The return was a 50/50 split. Also detailed in the Church Magazine. A total of 18 responses (out of 150 drops). Does lack of response tell the PC that residents are happy and therefore nothing to report back, or just not interested in local matters?  Feedback on issues/area of interest were:-   * Speeding through the Parish * HGV’s/horseboxes * Weight limits on restricted roads * Communication to the parish (website)   Discussion about more information on the website/church magazine with monthly updates.  Facebook page – who would update/run it?  The Church to be approached about using the noticeboard to display PC matters (now that the Cholmondeston noticeboard is no longer operational) **PB/DS** to investigate further. | DS | DS/PB | ongoing |
| 11. | **Council Elections 2nd May 2019:-**  The Clerk explained that the Council elections will take place on 2nd May and that all Councillors will have to re-apply for their positions. The Clerk is attending a briefing on 6th march at CEC election offices to understand the process and what needs to be done by each councillor to stand again for election. The Clerk will feedback further to this meeting, the election process.  **FB** stated that she will not be standing for re-election, having been a Councillor for the past 15 years and Chair for 3 of these.  **PH** spoke on behalf of the Councillors, thanking **FB** for her valuable contribution to the PC especially as Chair, in what has been a challenging few years. | The Clerk | The Clerk | 28/02/19 |
| 12. | **Clerk’s Report:-**  Northwest Air Ambulance have written to the PC asking for donations. The Cllrs declined this.  Update on Community Lincs Insurance company changing its underwriting company. | The Clerk | The Clerk | 28/02/19 |
| 13. | **Clerk’s position:-**  The Clerk explained (further to her e mail to the councillors sent out prior to the meeting) that she will be stepping down from the Clerk’s role, having held the position for 9 years. She will continue until the elections are held and the annual financial audit after year end is completed, so estimated end will be beginning of May. She will speak to CHALC regarding the advertising of the post. | The Clerk | The Clerk | 28/02/19 |
| 14. | **Finances - Cheques issued:-**  Scottish Power 27/11 390 £ 28.60  IntouchCRM 391 £ 360.00  Helen Exley (Salary) 392 £ 300.00  Helen Exley (laptop battery & Defib signs) 393 £ 40.97 | The Clerk | The Clerk | 28/02/19 |
| 12. | **Dates for 2019 meetings;–**  **23rd May @ 7pm ( AGM) followed by 1/4ly meeting**  **12th Sept @ 7.30pm**  **28th November @7.30pm** | The Clerk | The Clerk | 28/02/19 |
| 13. | **AOB:-**  **FB** stated that there will be major roadworks taking place around the Red fox Traffic lights in the near future, affecting all 4 approaches to the junction. This is likely to cause a lot of traffic to divert around the back lanes. | The Chair | The Chair | 28/02/19 |

There being no further business the Chairman declared the meeting closed @ 21.42pm.

-------------------------------------------------------------------------**Chairman** ---------------------------------------------------------**Date**