

WETTENHALL & CHOLMONDESTON PARISH COUNCIL

Clerk to the Parish Council: Mark Bailey (Subject to Council Decision)

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www.cholmondestonandwettenhall-pc.gov.uk

Dear Councillors

You are hereby summoned to attend a Meeting of the Parish Council, to be held **REMOTELY** on **WEDNESDAY 25TH NOVEMBER 2020** at 7:30pm.

All Members of the public and press are welcome to attend.

Please note that this meeting will take place according to guidelines provided by government in relation to the ongoing COVID-19 pandemic.

Join Zoom Meeting <https://us02web.zoom.us/j/85368905996>

Meeting ID: 853 6890 5996

One tap mobile

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Dial by your location

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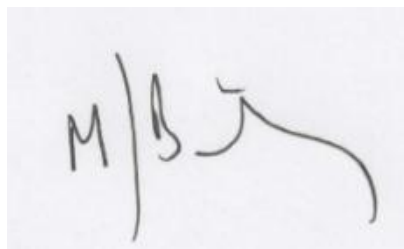
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Find your local number: <https://us02web.zoom.us/j/85368905996>

A handwritten signature in black ink, appearing to read 'M/B' followed by a stylized flourish.

Clerk: Mark Bailey

Date: 19th November 2020

AGENDA

PART A

1 APOLOGIES FOR ABSENCE

Apologies for absence should be notified to the Clerk before 6.00 pm on the day of the meeting, if possible.

2 DECLARATIONS OF INTEREST

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

If declarations are not made at this point in the proceedings, they should be made as soon as the Member becomes aware of an interest.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare (or not) is the responsibility of the Parish Councillor, based on the circumstances of the matter in hand.

3 MINUTES – 16th SEPTEMBER 2020

To approve, as a correct record, the minutes of the Annual Meeting held on 16th September 2020.

<http://cholmondestonandwettenhall-pc.gov.uk/Minutes-and-Agendas.aspx>

RECOMMENDATION Members are asked to approve the minutes.

4 MATTERS ARISING

To raise any matters from the above minutes.

- Appointment of Internal Auditor – to consider the appointment of an Internal Auditor for the 2021/22 financial year
- Update on Delphic Transport
- Boot and Slipper site update
- Litter – to consider options
- Noise issues – to provide update
- Village green plans
- Website audit – Clerk to report
- Parish Noticeboard

5 APPOINTMENT OF PARISH CLERK

To announce and formally agree the appointment of Mark Bailey as the Parish Clerk.

RECOMMENDATION Members are asked to approve the above appointment.

6 PUBLIC FORUM

Members of the public are invited to ask questions or address Members on any matter of Parish Council business

7 FINANCIAL MATTERS

Members are asked to consider the following matters. All documents can be found at <http://cholmondestonandwettenhall-pc.gov.uk/Council-Finances.aspx>

7.1 Payments for Authorisation

Members are asked to authorise the following items for payment

Mark Bailey	£245.92 (Clerk Salary – Oct/Nov 2020)
HMRC	£61.48 (Tax on Salary – months 7/8)
Shires Pay Services	£7.80 (M6 – 2020/21 – Payroll costs)
Element Hosting	£60.00 (Website Audit)

RECOMMENDATION

Members are asked to approve the above payments

7.2 Ledger (1.4.20-30.9.20)

Members are asked to note the ledger for the period 1.4.20-30.9.20

7.3 Budget Monitoring Report (Quarter 2 – April-Sept 2020)

Members are asked to note the budget monitoring report for the second quarter of the 2020/21 financial year. Also attached is a summary of receipts and payments for the same period.

7.4 Budget Report 2021/22 and DRAFT Budget Proposals 2021/22

Members are asked to note the attached report and related document regarding setting the Parish Council budget for 2021/22 and also the precept. A final and formal decision on this needs to be made by the Parish Council prior to submission of the precept request on 15th January 2021.

RECOMMENDATIONS

- Members are asked to note the contents of the 2021/22 budget setting report and the budget monitoring reports above.
- Members are asked to make suggestions for inclusion in the 2021/22 budget.
- Members are asked to approve a budget for the 2021/22 and record the amount of that budget.
- Based on the above, Members are asked to approve the Clerk making a request to Cheshire East Council for a precept amount and to record that amount.

7.5 Banking Mandate Changes

The following changes need to be made to the existing bank mandate.

Remove 'Sandie McBennett' and replace with 'Mark Bailey'.

Two existing signatories will be required to sign the bank mandate form, which is held by the Clerk and will be submitted to the NatWest bank upon completion of this process.

RECOMMENDATION

To resolve that authorised signatories in the current mandate for the NatWest current account, be changed in accordance with the section on Authorised Signatories and that the current mandate will continue as amended.

7.6 Online Banking

The Parish Council is asked to approve a move to online banking – in other words, to allow the Clerk – as the Responsible Financial Officer – to register the Parish Council for online banking. This will make the process of managing the accounts more efficient.

RECOMMENDATION

Members are asked to resolve that the Clerk/RFO – once added to the bank mandate – register the Parish Council for online business banking in order to manage the Council's bank account.

8 BOROUGH COUNCILLORS REPORT

Cheshire East Councillor Sarah Pochin to update the meeting on issues affecting Cheshire East Council.

9 HIGHWAY MATTERS/SPEED WATCH

Members to consider the following matters relating to highways and road safety.

- Replacement of missing boundary signs
Proposal to install signs near New Farm on Long Lane and also one on Minshull Lane
- Gritting in the parish – plans from Cheshire East Council
Proposals have come from CEC regarding gritting of roads (as part of the Well-Managed Infrastructure Project). Proposals potentially affecting the parish include ceasing (from 2022/23 onwards) gritting on Wettenhall Road/Winsford Road and Long Lane. Emails containing further information have been sent to Members, but information can be found at https://www.cheshireeast.gov.uk/highways_and_roads/road-maintenance/well-managed-highway-infrastructure.aspx. A consultation process, designed to allow local areas to object or to amend proposals, formally ended on 20th November 2020. In order to reinstate any roads onto the gritting schedule, any response has to include information which will increase the score on the winter roads scoring matrix (<https://www.cheshireeast.gov.uk/pdf/highways/well-managed-highway-infrastructure/winter-route-scoring-matrix.pdf>) to the point where the road(s) will be reinstated. A report on the process will be provided to the meeting by the Clerk. Update (21.11.20) – a response was submitted by the Clerk to CEC on 20th November 2020.
- Reporting of highway issues
Chair to update meeting on reporting matters to CEC.

- Flooding in the parish
Specific issue with Wattenhall Road under railway bridge – contact made with CEC by the Chair and informed that the issue is awaiting funding. Landowners also asked to keep roads clear of debris. Also issues with flooding near Southview EC on the same road – reported to CEC.
- Speedwatch/road safety updates
To provide updates on any issues.

10 PLANNING MATTERS

Members to consider the following matters relating to planning in the parish.

- Planning Application
The following planning application has been received by Cheshire East Council

The Coach House, Douglas Lane, Wattenhall CW7 4BH – single storey extension
<http://planning.cheshireeast.gov.uk/applicationdetails.aspx?pr=20/4891N>
- Cheshire East Local Plan documents – consultation process
In terms of the Cheshire Local Plan, the Council is consulting on three planning policy-related documents. Deadlines for comments have been extended (until 23rd December 2020). The Revised Publication Draft Site Allocations and Development Policies Document (SADPD) includes non-strategic policies and site allocations. Information can be found at
<https://cheshireeast-consult.objective.co.uk/portal/planning/cs/sadpd/rpdsadpd?pointId=5716755>

11 COMMUNICATION/SHARED INFORMATION

Members to raise any remaining issues under this agenda item – for note, not decision.

12 DATE OF NEXT MEETING

Tuesday 23rd February 2020 – 7.30pm – Venue TBD